

April 24, 2025

**EAST PETERSBURG BOROUGH
COMMITTEE MEETING MINUTES**

April 24, 2025 6:00 p.m.

Held in person: 6051 Pine Street, East Petersburg, PA

ROLL CALL: Council Members: Debra Miller – President, John Schick - Vice President, Adam Gochnauer - ProTem, John Herr - Member, Randy Rannels - Member, William Sharp - Member, Sandra Valdez – Member (Absent)
Mayor: James Malone, Borough Manager: Karen St. Clair, Borough Solicitor: Amy Leonard,
Borough Engineer: Michael Bingham, Staff Member: Jeff Moseman

VISITORS: Karyl Carmignani, Samuel Maurer V, James Swarr, Dereck Duffy, Josh Roberts, Amy Swanger, Joyce Mokros, Dave Husser, Bob Doyle

MEETING CALLED TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council, at 6:00 p.m. with a moment of silence, and Pledge of Allegiance.

I. VISITORS/PUBLIC COMMENTS: None

II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY

1. Review draft for Special Needs Registry

Council reviewed the draft for Special Needs Registry submitted by Violet DeStefano. Amy Leonard, Borough Solicitor also reviewed all the documents to be sure there were adequate safeguards in place to protect information collected. After this is approved, online links will be activated for residents to sign up. Paper forms can also be submitted to the borough office. Violet will address any questions.

2. State Street - Storm Pipelining Project update/ Hollow Drive Triple Storm Pipe

Council reviewed the pictures from the inspection of the pipes along State Street from Elementary school to Main St. Not all of the piping could be seen due to rocks and debris blocking the camera. Some of the pipes did show signs of corrosion, holes, and sagging. This project was budgeted for 250,000.00; Co-star cost is 254,000.00. Council asked Jeff Moseman to get a cost per linear foot/unit price in case there are unknown expenses. This would allow the project to stop and be done in phases if needed.

3. Pine Street water main replacement bids

This was put out to bid with four bids received ranging from 393,359.00 to 513,940.00. Low bid was received from Doli Construction. Doli Construction is the same contractor that previously did the Lemon Street water main replacement in the borough. This project came in well under the budgeted amount of 600,000.00. This is on the agenda under Action items.

4. Review letter to PennDOT – no right turn from Main Street onto State Street

Manager St. Clair was contacted by the owner of State and Main regarding trucks heading south and making right turns onto State Street. They do not have enough room at this intersection to make a clear turn. He has had damage done to his property due to his building being hit. There is also damage to the new ADA ramps and pedestrian hand signal which was recently installed by the borough. The truck drivers are not stopping or reporting this, they are just taking off. Video footage in the area was acquired, and the trucking company has been contacted and will be billed for damages. A letter was composed and sent to PennDOT asking them for signage and to consider a detour route for tractor trailers over 30 ft. PennDOT has responded and they are expediting all the information to allow for new signage to be installed at this intersection. An ordinance will need to be adopted for this restricted turn. PennDOT will consider putting a new truck route in place with more signage; this will be costly for them and take more time.

5. **Mayor Malone's resignation/ appointing someone to fill the seat**

Mayor Malone submitted his letter of resignation, effective April 30. The seat will need filled within 30 days. Interested parties can submit a resume along with a letter of interest to the Borough Manager. Interviews will be held on May 22, 2025. Information for this will be put on the borough website.

6. **Hometown Hero Banner Project update**

We have only received 26 applicants to date. The goal is to hang 30 banners with 2 separate Veterans. The cutoff date will be extended to July 4, 2025. Donations are still being collected for this. Mad Chef would like to hold a check presentation with Veterans and their families. The old banners will be kept for future use.

7. **Review account payables 04/24/2025**

No additions to the regular bills.

8. **Review 1Q25 Financials**

Manager St. Clair reviewed the 1Q financials with councilmembers.

9. **Misc. Items**

Mayor Malone: Encouraged everyone to go to the Lancaster County website and fill out the surveys re: community transit, park & rec, and MS4, as it pertains to watershed communities.

10. **Fire Company financials – for review only:** Reviewed by Council.

III. **NEW BUSINESS - ACTION ITEMS – Council may discuss/deny/approve.**

1. *It was moved and seconded (J. Schick/ W. Sharp) with unanimous approval by the board, to approve March 2025, Committee Meeting Minutes.*
2. *It was moved and seconded (J. Herr/ R. Rannels) with unanimous approval by the board, to approve Mayor Malone's Resignation effective April 30, 2025.*
3. *It was moved and seconded (J. Schick/ J. Herr) with unanimous approval by the board, to award the lowest bidder, Doli Construction for the Pine Street Water Main Replacement project in the amount of \$393,359.00. The approval is contingent upon review of the Borough Engineer and Solicitor.*

IV. **EXTRA ITEMS: Issues arising in the last 24 hours:**

- *It was moved and seconded (A. Gochnauer/ J. Schick) with unanimous approval by the board, to approve staff member Ryan McKinley to take the new dump truck to the Hands on House Touch-a-Truck event instead of the street sweeper. This is due to current mechanical issues with the street sweeper*

V. **ANNOUNCEMENTS:**

- The next borough council meeting will be held on Tuesday, May 6, 2025 at 7:00 p.m. and the next committee meeting will be on Thursday, May 22, 2025.

ADJOURNMENT: 7:22 p.m.

EXECUTIVE SESSION FOR PERSONNEL MATTERS: None.

Respectfully Submitted,
Kim Strayer, Recording Secretary